




Integration Shadow Board Action Point Tracker

Meeting held 28 April 2014


Agenda Item: Code of Governance




| Reference in Minutes | Action | Action by: | Timescale | Progress | RAG Status |
|----------------------|--|--------------|-----------|---|---|
| 9 | The INTEGRATION SHADOW BOARD requested clarification of the term “service users” to mean patients, carers and service users, be publicised via the next Integration newsletter. | Susan Manion | May | In Progress: To include in next Newsletter. Update 17.11.14: Newsletter drafted for release in December. |  |

Integration Shadow Board Action Point Tracker

Meeting held 8 December 2014

Agenda Item: Communications and Engagement Framework

| Reference in Minutes | Action | Action by: | Timescale | Progress | RAG Status |
|----------------------|---|--------------|------------------|-----------------|---|
| 9 | The INTEGRATION SHADOW BOARD noted the draft consultation summary and agreed to add in a comments section. | Susan Manion | 19 December 2014 | Complete |  |

| KEY: | |
|---|--|
|  | Overdue / timescale TBA |
|  | <2 weeks to timescale |
|  | >2 weeks to timescale |
| Blue | Complete – Items removed from action tracker once noted as complete at each Integration Shadow Board meeting |